

RENTAL PROPERTY REGISTRATION

Dwelling Unit Registration

Please Print Legibly

Use one form for each building or complex indicating number of units in each

Address: _____

Number of Units: _____

Type of dwelling: (Circle One) Single Family House, Rooming House, Apartment House

It is important that we be able to contact the landlord or his/her representative at any time. Please provide the contact information for each of these people where appropriate.

Owner

Name: _____

Address: _____

Phone #: _____

Manager or agent who is employed by the owner

Name: _____

Address: _____

Phone #: _____

If owner is a realty trust or partnership, provide the following information of the managing trustee or partner:

Name: _____

Address: _____

Phone #: _____

If the owner is a realty trust, corporation or partnership, provide the following information for the managing trustee, partner, or president of the corporation:

Name: _____

Address: _____

Phone #: _____

Who should we contact first in case of a problem with a unit?

Emergency Notification

Post in a common area

Property Location: _____

Owner/Manager: _____

Address: _____

Telephone #: _____

Maintenance: _____

Laminate Emergency Notification in Plastic